

Set Music On Hold Files

Last Modified on 11/03/2015 3:05 pm EST

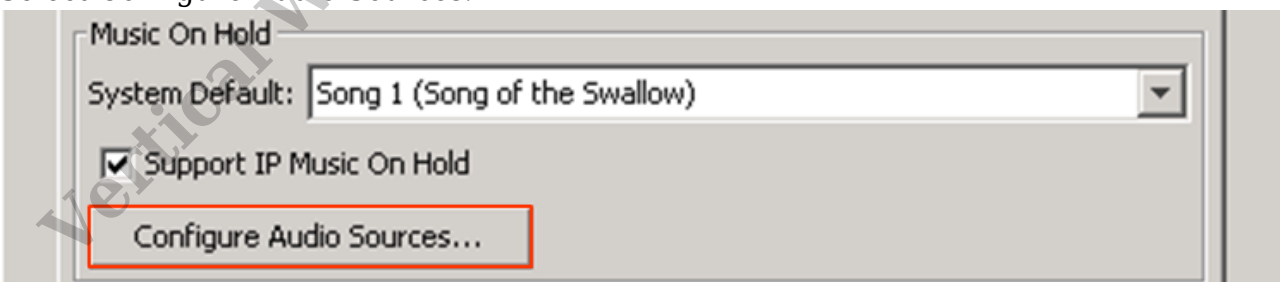
1. Log in to Global Administrator (see [Login to Wave IP Global Administrator](#)).
2. Choose General Settings.



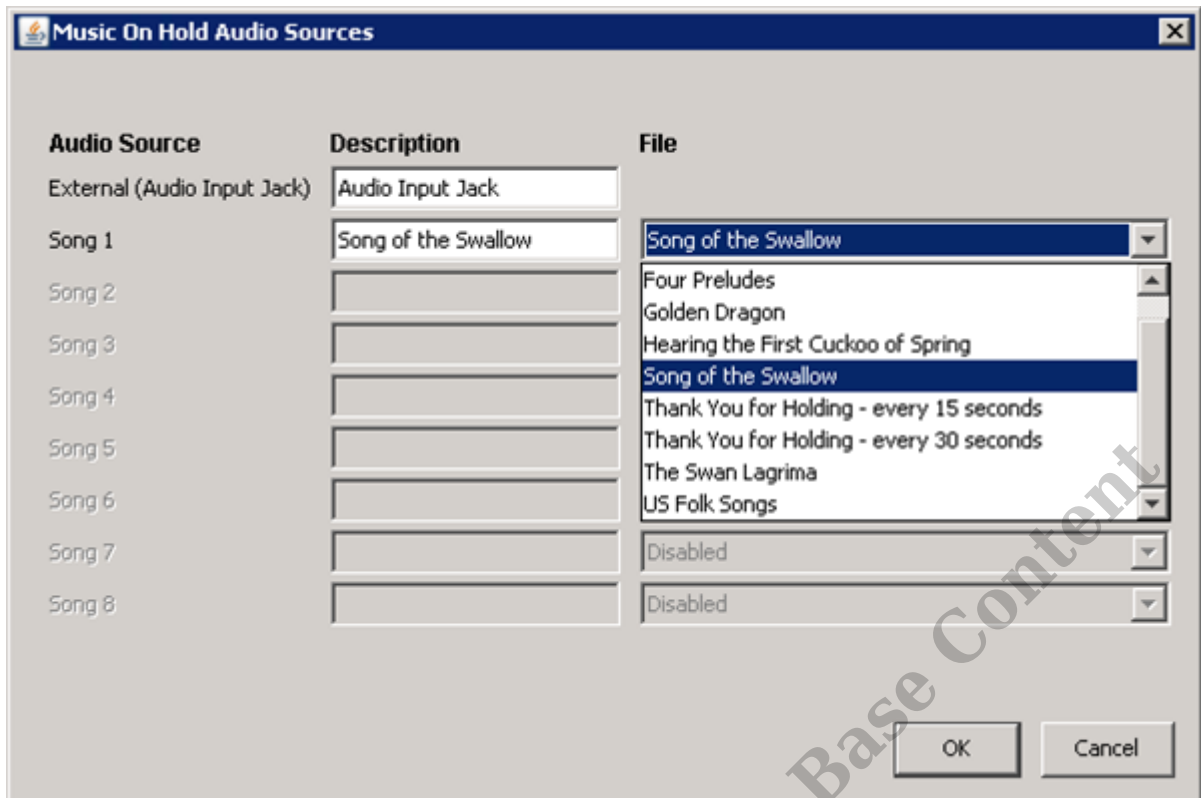
3. Choose the PBX tab.



4. Select Configure Audio Sources.

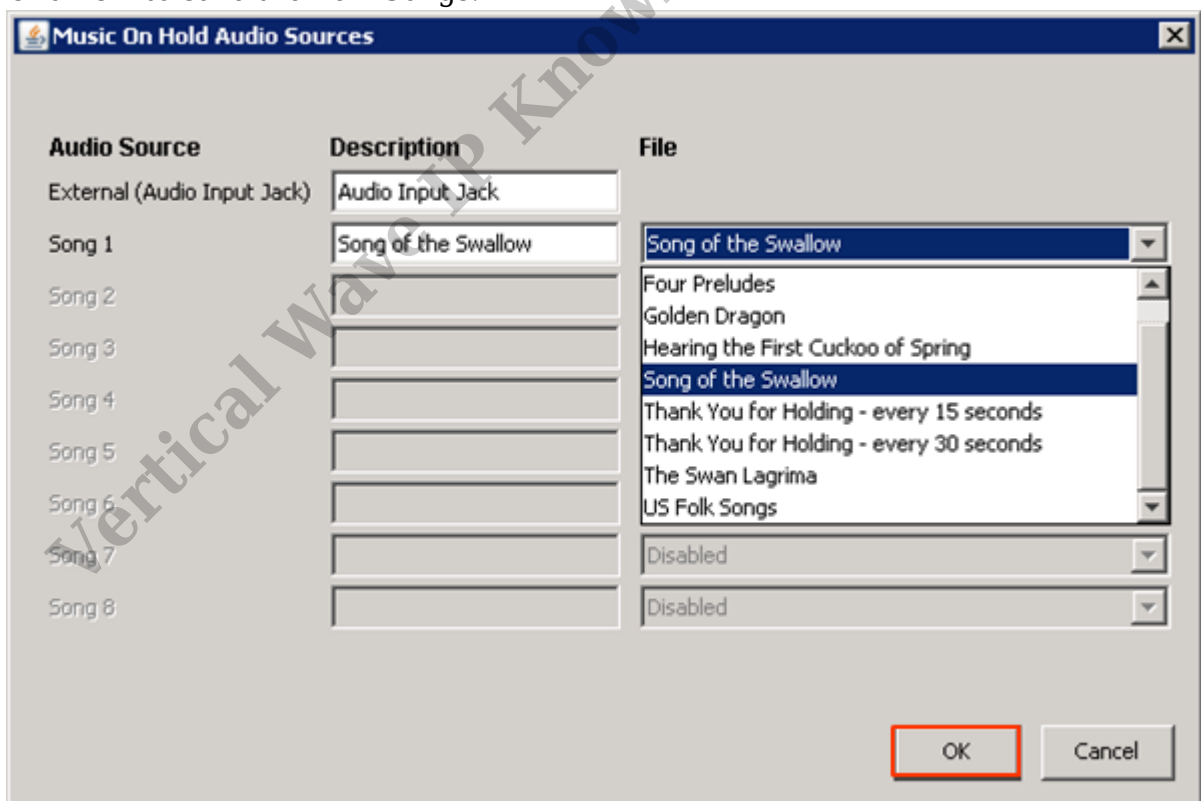


5. Up to 8 music on hold sources can be configured. Each one requires a Resource (see [Set Resource Management](#)). In the Configure Audio Sources box there will be an active Song line item for each Resource assigned to Music On Hold.
6. For each song, click the drop-down box in the File column and select the MOH file to use. Files displayed are those stored on the Wave in the C:\inetpub\ftproot\Private\Options\Music\ folder.



7. Type a friendly name in the description field of each song selected.

8. Click OK to save the new Songs.



9. Click Apply at the bottom of the General Settings>PBX tab.

10. New Music On Hold is now available to be set for use in Users, Auto-Attendants, Queues, etc.

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Vertical Wave IP Knowledge Base Content